



**SRI VIDYA COLLEGE OF ENGINEERING & TECHNOLOGY
VIRUDHUNAGAR**

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai

JOB APPLICATION FORM - 01

OFFICE USE ONLY

Application No :
Interview Date :
Informed thru : Phone / Post / Mail
Selected : Yes / No / Wait listed
Salary fixed :

**Affix Recent
Passport Size
photo**

Reference: Advertisement in _____ dated _____

Name of the applicant:

For the post of : Professor / Associate Prof / Asst. Prof / Senior Lect / Lecturer

Date of Birth : Age:

Religion : Nationality:

Caste : Community: FC/BC/MBC/SC/ST

Address for Communication:

Present	Permanent
Phone :..... Mobile Number :.....	
E-mail ID	

Marital Status :

Place of Birth : District: State:

Mother Tongue :

Present Salary Details:

Basic : Rs..... Scale of Pay: Rs

Total Gross Monthly Emoluments : Rs

Expected Salary :

Joining Time Required: Yes / No, If Yes, Specify the Month / Year:

Name and address of the persons to whom reference can be made about the applicant

1.

2.

Do you have any relatives / friends employed in our group of institutions? Yes /

No If Yes, Please Specify their names.

Academic Qualifications: (Starting from Highest Qualification)

Degree/ Diploma	Specialization	Class	% of Marks	Name of the Institution	F / P / D / C	University	Month & Year of Passing

* State Whether – Full-Time (F), Part-Time (P), Distance Education (D), Correspondence (C)

Details of courses now undergoing:

Details of course	University / College	Year of admission & duration of course	F / P / D / C*	Present status of study

*State Whether – Full-Time (F), Part-Time (P), Distance Education (D), Correspondence (C)

Professional / Teaching / Research Experience (Starting from Present Experience)

Sl. No	Name of the post held	Name of the Employer / Institution	Pay and Scale of Pay	Period of Employment				Teaching/ Industrial/ Research
				From Date	To Date	Years	Month	
								s

Reason for leaving from the present employer:

SUBJECTS TAUGHT			
UNDER GRADUATE		POST GRADUATE	
STUDENT PROJECTS SUPERVISED IN LAST THREE YEARS			
UNDER GRADUATE		POST GRADUATE	
COURSE MATERIALS PREPARED			
SUBJECT			
YEAR			
MONOGRAPHS PREPARED			
SUBJECT			
YEAR			
BOOKS PUBLISHED			
NAME OF THE BOOK			
PUBLISHER			
YEAR			
LAB MANUALS PREPARED			
SUBJECT			
YEAR			

(SPONSORED) RESEARCH CARRIED OUT IN LAST THREE YEARS			
PROJECT	SPONSORING ORGANISATION	PERIOD	PRINCIPAL INVESTIGATOR
PARTICIPATION IN CONSULTANCY ACTIVITIES THROUGH COLLEGE IN LAST THREE YEAR			
CONSULTANCY JOB / PROJECT	ORGANISATION	PROJECT LEADER	REMUNERATION EARNED
MEMBERSHIP OF PROFESSIONAL BODIES			
PROFESSIONAL BODIES	TYPE OF MEMBERSHIP	POSITION HELD	

PAPERS PUBLISHED IN INTERNATIONAL / NATIONAL JOURNALS DURING THE LAST THREE YEARS: (Give Annexure)

PAPERS PRESENTED IN INTERNATIONAL / NATIONAL CONFERENCES DURING THE LAST THREE YEARS: (Give Annexure)

DISTINCTION AND AWARDS RECEIVED

3 Major Strengths :

3 Major Weaknesses :

Any other points for
consideration: Declaration

I, _____, hereby declare that all the information furnished above with respect to my qualifications, employments, and certificates are true to best of my knowledge and belief. I am fully aware that I will be subjected to disciplinary or other appropriate actions at any time if any of the above information found to be incorrect or misrepresented.

Date:

Place:

Signature of the Applicant

Attach Xerox Copies of the following:

1. Educational Qualifications
2. Community certificate

For Office Use

Date of Receiving:

Mode of Receiving : Post / Mail / In Person

Attended Interview : Yes / No

Eligible for the post of :

Status : Selected / Rejected / Waiting List

Designation / Dept :

Proposed date of joining :

Certificates Submitted / Not:

If No, Proposed Date of Submission:

If Yes, List of certificates submitted:

Date:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Signature of Applicant

Any other Information:

Office Staff In charge